



WOODSTOCK BADMINTON CLUB

CONSTITUTION

Last Approval Update: 2022-06-30

1. Name

The club shall be known as the Woodstock Badminton Club.

2. Mission Statement

The mission of the Woodstock Badminton Club is to promote, develop and administer the recreational sports of Badminton and Pickleball within the City of Woodstock and the County of Oxford; emphasizing fair play and sportsmanship, while encouraging universal participation, operating within the guidelines of the governing bodies for these sports.

3. Objectives

The objectives of the club shall be:

- A. To encourage and promote the playing of badminton and pickleball in all aspects, to all ages.
- B. To provide opportunities for social activities for members and friends.

4. Corporate Location

The official address for the club is:

Woodstock Badminton Club
310 Hunter Street
Woodstock, Ontario
N4S 4E9

5. Membership

Membership in the club is open to any resident in the Province of Ontario. The Board shall review the membership fees at the beginning of each new fiscal year and adjust it if they deem it to be necessary. Membership is non-transferable. A member in good standing is any member who has signed a Membership Agreement and Liability Waiver and has paid in full the annual membership fee set by the Board or has been awarded an honorary annual membership.

6. Fiscal Year

The fiscal year for the Woodstock Badminton Club is from June 1st to May 31st.

7. Meetings

7.1 Annual General Meeting (AGM)

- a) The Annual General Meeting of the club shall be held within 120 days after the fiscal year-end, May 31, each year; the exact meeting date to be chosen by the Board.
- b) This is a member's meeting where annual members in good standing are able to vote on important resolutions, review the financials and elect the board of directors for their next terms.
- c) Constitutional Amendments require a 2/3 majority vote. By-laws require a majority vote. Proposed amendments to the Constitution and/or By-laws, must be filed with the Club Secretary at least 21 days prior to the AGM; and to club members 10 days prior to the AGM. Proposed amendments can only be made by members, and they must have a mover and seconder.

7.2 Special General Meeting (SGM)

- a) A Special General Meeting of the club shall be held at the written request of six members in good standing and/or Board members. The date of this Special General Meeting should be agreeable to both the Board and the members requesting the meeting.
- b) The Special General Meeting Agenda shall include only items based on proposed changes to the Constitution or By-laws, or Dissolution as

outlined in Section 10.0 or the election of a replacement executive director that has resigned.

- c) Constitutional Amendments require a 2/3 majority vote. By-laws require a majority vote. Proposed amendments to the Constitution and/or By-laws, must be filed with the Club Secretary at least 21 days prior to the SGM; and to club members 10 days prior to the SGM. Proposed amendments can only be made by members, and they must have a mover and seconder.

7.3 Executive and/or Board Meetings

- a) Executive and/or Board Meetings shall be held at the call of the chair, no less than eight (8) times during a fiscal year.
- b) The agenda for Executive/and or Board Meetings shall include such items as suggested by the Chairperson, or as added to the agenda at each meeting by Executive or Board Members.
- c) All motions shall be presented when quorum is in place and passed by a majority vote of Board members present except where the by-laws or club policies require a larger (super) majority.

8. The Board of Directors

Number of Directors

The affairs of the Woodstock Badminton Club shall be managed by an up to 9 member Board consisting of 4 Executive members and up to 5 other Directors, all elected at the AGM of the Club. The club must have at a minimum all 4 executive positions filled. If the club is unable to elect the 4 executive positions then the club will have to be closed as per section 10.

The Executive Directors shall hold the following officer positions:

- President
- Vice President
- Secretary
- Treasurer

The 5 other Directors *may* hold one, or more, of the following operational positions:

- Membership Director
- Tournament Director
- House Director
- Maintenance Director
- Director-At-Large
- Publicity Director
- Fundraising Director
- Information Technology Director
- Youth Director
- etc.

The President of the club will be the chair of the Board of Directors.

Qualifications

- a) Director qualifications are laid out in the WBC By-Laws.

Director Terms and Voting Procedures

Director term durations and voting procedures are laid out in the WBC By-Laws.

Board Responsibilities

- a) The Board shall:
 1. Interpret and enforce the provisions of the Constitution and the By-laws of the Club.

2. Conduct the everyday business of the WBC including but not limited to managing the club' premises, managing the club schedule, setting membership fees and preparing an annual budget.
3. Specific Duties of the Executive and Directors are outlined in the club By-laws and the club's Director Handbook.

9. **Finances**

In addition to the powers provided by the general law of the Province of Ontario, the powers which the Board may exercise by majority vote in order to carry out its non-profit objectives are covered in the club's By-laws.

All funds of the club shall be placed in an account at a chartered bank under the name of The Woodstock Badminton Club.

10. **Dissolution**

A Special General Meeting of the club must be called to consider dissolution of the club. If dissolution of the Club is approved by a 2/3 majority vote at the SGM; and after the payment of all debts and liabilities, the proceeds from the sale of the assets will be distributed among charitable organizations determined by the Board.