



Woodstock Badminton Club

FOB (Security System) POLICY

Preamble: This policy applies to regular members over the age of 18 who receive a “fob” when signing up or renewing their memberships. The fob allows unlimited access to the club outside regular scheduled club hours. Each fob is registered to the member and has a unique identifier. When scanned that number is recorded in the system when the fob is used to enter the club.

1. The security system is installed at both entrances to Woodstock Badminton Club. Entrance is attained by scanning the fob which releases the lock on the back door. If the alarm is activated, disarm the alarm system by entering the security code. Arm the system if you are the last one leaving.
2. If there is no official opener on duty, deactivate the alarm on entering the club. Anyone who comes in to the building outside regular scheduled club hours is not obligated to open the door to anyone else. If they choose to do so, then they take responsibility for these other people. They need to make sure court fees are collected from non-members, that guests conform to club rules such as proper court shoes, and that the club is secured and the alarm is activated when they leave.
3. Club usage information, entered through use of the fob keys, may be evaluated as background information for extending regular scheduled activities and grant applications.