

WOODSTOCK BADMINTON CLUB
BOARD MEETING Minutes
March 11, 2014
Woodstock Badminton Club

Welcome: Dave called the meeting to order at 7:10 p.m.

Present: Carol Bossenberry, Ron Cougler, Drew Fallowfield, Eric Kendall, Nancy Shaw, Bob Trowhill, Dave Truscott

Regrets: Wendy Clements, Kevin Cougler, Darlene Hull

Not Present: Adam Clark

Additions to Agenda (see under "Other Business")

- Eric- retrofit of Club lighting

-concern from Darlene about how members are to keep track of daily cash receipts

1. Review and Approval of the last Minutes from February 11, 2014.

No errors or omissions were identified, no revisions were made. A motion to accept the Minutes was made by Carol, seconded by Eric. All approved, passed.

2. President/ Vice President's Report

*****Notice Given:** The Board has sadly accepted Kevin Cougler's resignation at the end of this term. His leadership and dedication brought about many positive changes at the Club. We'll miss him!

In Kevin's absence at this meeting, Ron advised we have yet to hear from the Trillium Foundation but we are remaining positive.

Dave identified the need to focus on finding replacements for those who are stepping down from the Board. Board members should consider possible candidates and discuss with them.

3. Treasurer/ Finance Report

Prior to the meeting the Balance Sheet as of 28/02/14, the Comparative Income Statements and the February 28, 2014 Bank Reconciliation (\$18,187.30) were circulated. Ron reviewed, noting revenue from memberships is up \$5000. Ron is pleased the Line of Credit remains intact.

4. Governance

In the Governance Documents- Bylaws 3. Membership Fee Categories- Social Members, Ron proposed an amendment:

Old wording ...Any person who wishes to may become a member of the WBC as a social and non-playing member.

Social membership allows the person to participate in "Social Events", volunteer as a club opener, run for office, and participate in fundraising activities.

New wording to be added to clause above "The board may declare someone as an Honorary Member for a period of one year, with no requirement to pay a Social Fee. Honorary Members may be declared eligible to run for a board position if a resolution to that effect is approved by a majority vote at a regular board meeting. "

The above is to be reviewed by Board members and discussed further at our next meeting.

A suggestion was made by Eric to include a reference to Pickleball in our Governance Documents. Many new and old members now enjoy Pickleball, which has added a new dimension to the Club. Ron and Carol will review the Documents and bring their recommendations back to the Board.

Additional discussion on the Draft Governance Documents is deferred to next meeting.

5. House

Drew advised he has been busy shopping for the upcoming Bill Parkes High School Tournament, everything is in order, including food, refreshments and supplies.

6. Juniors

Bob is working with a new coach in the hope of developing her role within WBC.

7. Maintenance

Eric noted he has finished the kitchen trim and secured the door for the men's locker room. He advised the Board will have to budget for mortar repair on the walls. There is no insulation behind the walls and this area becomes quite wet. He has arranged for a Junior member be paid for a few hours of weekly work at the Club- cleaning, yardwork, garbage, etc.

****Notice Given:** Eric advised after many years on this Board he has decided to step down at the end of this term. It was acknowledged by the Board that Eric will be sorely missed.

8. Membership- deferred

9. Publicity

Jack, Darlene and Ron represented the WBC at the recent Health and Leisure Fair which had a good turnout; they handed out many free passes. Darlene told of a 12 year old

boy who was very keen to win a free Club membership; he did so by answering a question about the Club correctly.

Ron spoke with a man named Mike from Kitchener who was proud to mention that his grandfather was a Canadian Badminton Champion. Ron invited him to share his memorabilia with WBC members.

There also was discussion with a person from the City's Recreation Department related to use of underused city tennis courts for Pickleball. Kevin will follow-up with this contact.

Nancy attended the VuTeq Health Fair on behalf of the Club on February 27, 2014. Representative Carol Heaman and her group helped make all the presenters feel welcome. Nancy learned VuTeq supports their staff who make an effort to keep healthy ie: offer discounts for group memberships at various locations. WBC could possibly have a role here; this idea will be brought back to the Board.

There was a modest turnout of staff as they came in for different shifts. Many made the comment "they played badminton in high school." Ron thought perhaps this is a good theme for our next event.

Carol brought forth the idea of hosting another Open House with advertisement in "What's On Oxford" magazine. Dates considered: September 8th or on the following weekend. Those present support this idea; will need further discussion at our next meeting.

Nancy recently worked with a local firm Ig Graphics with a purchase of an improved quality of window decals; she inquired about golf-style shirts for our Club. Owner Scott Rath is willing to work with us in this regard and also offered suggestions related to advertiser signage to help build Club revenue. Drew and Nancy will follow-up with Scott.

In an effort to get better acquainted with our members, Nancy had a suggestion for our Newsletter. Our members come from a wide variety of professions, interests and backgrounds. "What do you do off the court?" Probably many of us are unfamiliar with the talents and resources of our fellow players. Do you deal in real estate? tree trimming? Flower arranging?

A suggestion was also made to invite interested members to submit an ad about their service/business in our monthly Newsletter for the nominal charge of \$10 for each insert.

Those present supported this concept. Nancy will send out an invitation to all members for upcoming Newsletters.

10. Tournaments

Planning is underway for the Bill Parks High School Tournament March 21-23rd. Organizers Sharon and Penny have connected with Tournament Director Adam. A request has been made for Canteen help on Saturday March 22 and Sunday March 23. Nancy will send out this request to all members.

Eric noted that Marg Johnson has the registration forms for the May 10th Ronald McDonald Pickleball Tournament.

11. Renovations

Drew was happy to report the major renovations in the front hall are now complete, with new drywall, overhead lighting, flooring, etc. The trophy case will be returned to its spot shortly. Work on a closet for the court ladder is underway. A request from a member to complete the court floor trim was considered. This small project will likely be undertaken by the Board; Drew will determine the total cost and availability of labour.

12. Other Business

Eric spoke of the cost to replace and upgrade our court lighting. He obtained quotes from the supplier Westburn and Hawkins Electric which would install the new equipment. The approximate cost was \$3000 after the \$1200 rebate. He figured there would be a substantial annual saving in our hydro consumption, that would result in a two-to-three year payback.

Ron reminded the Board there are other big projects which have to be considered within our budget e.g.: furnace replacement, accessibility renovations, insulation.

A concern from Darlene was shared - that more direction needs to be given regarding the Board's plan to keep track of our cash sales. She feels those who need to know have not yet been advised. Nancy will post the simple guidelines for handling cash receipts and will provide copies of the Daily Cash Receipts Record in the kitchen. Eric will advise members via e-mail; this information will also be added to the next Newsletter.

Date of Next Meeting: April 8, 2014

A motion to adjourn was made by Drew, seconded by Carol. Approved. Dave closed the meeting at 9:15.

Submitted by Nancy Shaw