

**WOODSTOCK BADMINTON CLUB
BOARD OF DIRECTORS
MEETING MINUTES
December 9, 2014
Woodstock Badminton Club**

Welcome: Drew offered a warm welcome and called the meeting to order at 6:50 p.m.

Present: Carol Bossenberry, Wendy Clements, Kevin Cougler, Drew Fallowfield, Alice Longfield, Miranda Rowntree, Nancy Shaw, Bob Trowhill, Dana Wells, Russell Yeung, Sheila Wright

Regrets: Marg Johnson

Review and Approval of Minutes from November 11, 2014:

After reviewing the Minutes no errors or omissions were noted. Alice made a motion to accept these Minutes, Carol approved, all agreed. Motion carried.

1. President's Message

Drew welcomed Russell to the Board of Directors as the new Vice President. All members of the Board were introduced around the table.

2. Past President's Message

Kevin stated he had nothing to report at this time.

3. Vice President's Message

Russell brought forward the idea of having WBC's Financials posted with the Minutes. Discussion followed and it was decided financial information would be made available on request.

3. Treasurer's Report

Wendy sent out the Financial Statements prior to this meeting: the Balance Sheet of Liabilities and Equity as of 28/11/14 (\$319,805.08), the Comparative Income Statement for November 2013 vs November 2014, and a Comparative Income Statement for 01/11/14 -28/11/14 vs 01/06/14-28/11/14. Also, an Account Reconciliation Summary Report 01/11/2014 to 30/11/14 Statement End Date showed \$24,039.02.

Wendy summarized there have not been any big expenses and the fundraising is properly recorded in the cash register. "Donations" include left over change offered by Members. There is nothing recorded under "Stringing" since John Snowden has had no requests to

string racquets. A suggestion was made to better promote John's service which he provides free to the Club. There was discussion on the breakdown under revenue: "lessons" reflects activity on Saturday, "youth" reflects the activity on Wednesday. At this time this breakdown will remain the same.

Alice made a motion to accept this report, seconded by Miranda. All approved, motion carried.

4. House Director's Report

Alice thanked Bob for cleaning the display case; items for sale are now more visible. There are three picklball paddles in the case which are not to be sold, are used as demo models only - they are marked as such.

Several Club rentals have been booked for this month. Bob offered to help with the set up. Alice will send out the dates for these rentals so we are all aware. It is unclear if the Saturday lessons will be held after Christmas (on the 27th).

Alice brought up the need to redirect players to use the front door as the primary entrance /exit during the winter months to help keep the lounge area clean. We need to better communicate that to everyone. Carol offered to post more signs and a note to this regard can be placed in the Newsletter.

Kevin made the motion to approve Alice's report, seconded by Dana. All approved, motion carried.

5. Junior Program Director's Report

Bob reports the Junior program continues to have good participation although he realizes people get busy with other events over the holidays. There are about 10 players on Wednesdays and about 25-30 on Saturdays. Happily, the program is reaching a financial breakeven point.

Nancy made the motion to accept this report, seconded by Wendy. All approved, motion carried.

6. Tournament Director's Report

Sheila clarified she wishes to remain as Tournament Director, and was warmly welcomed.

Drew stated he is happy to continue to help with tournaments. WBC's Masters' Tournament was held this past weekend; both Dana and Wendy came out to see a great turnout and heard many positive comments. Drew became aware there are things which could be done in the future to help the organizers, such as getting registration forms out early, advertise to other clubs, etc.

The next event is the Bill Parkes' Memorial Tournament usually held the week following March break. An offer will be made to support and assist those organizers also.

Miranda made a motion to accept this report, seconded by Nancy. All approved, the motion was carried.

7. Membership Director's Report

Carol reports the total Membership now stands at 132. Eighteen memberships have not been renewed; these names will be deleted from Club lists and their fobs will be deactivated.

Future events to attract new members include Southgate's Active Living Fair on March 30, 2015 and the Ronald McDonald "Friendly Play" Pickleball Tournament May 9th, 2015.

Wendy made a motion to accept Carol's report, seconded by Sheila. All approved, motion was carried.

8. Fundraising Director's Report

Miranda is pleased to report close to one half of the chocolate bars have been sold. We need to continue this promotion.

Miranda became aware of a group which helps groups fundraise by hosting a video dance party. After greater discussion, it was agreed to not pursue this venue.

Kevin made a motion to accept this report, seconded by Carol. All approved, motion accepted.

9. Maintenance Director's Report

Dana advised the hot water tank fan has been replaced; that was the biggest job and expense this month. A few adjustments were made in our tenant's washroom. There was discussion on the door closure mechanism on the women's locker room door. It is quite stiff and difficult for some to push open. Dana will follow-up.

Nancy inquired about the status of the Tenancy Agreement with our tenant. Drew stated it has been drawn up but yet to be proposed.

Drew also advised projects to further improve the Club lounge await funding.

After a second occurrence, a discussion occurred on the issue of pets in the Club. It was agreed no pets should be allowed in the Club. As dictated by law, service animals are the exception. Miranda will incorporate this into the Club Etiquette sheet, Nancy will send an all Member e-mail, and Marg will put a line in the next newsletter.

Sheila made a motion to accept Dana's report, seconded by Russell. All approved, motion carried.

10. Publicity Director's Report- deferred

12. Other Business

a. Drew proposed the Club apply for an employment subsidy fund under Community Employment Services which would provide for two persons through WDDS's Job Links

program to work for three hours in the evenings in the Club canteen. It would be for a total of 15 hours weekly for a six month term, starting in the new year. This person would be the official opener /closer of that day, would ring off the till and perform other related duties.

Wendy made a motion to accept Drew's proposal, seconded by Russell. All approved, this motion was carried.

b. Drew followed up on an earlier suggestion to get quotes on replacement light fixtures and LED bulbs before the Hydro rebate expires. The fixtures and bulbs would be four feet long instead of the current eight foot length, so would be much safer and easier to replace bulbs. The quote is more expense than first thought at \$4300.00 but it is affordable. We will see an annual savings of about \$900.00.

Drew made a motion to accept this proposal, seconded by Wendy. All approved, motion carried with the understanding this is a time sensitive project which hopefully can be worked in with a minimum of disruption to this month's many events.

c. Miranda shared her idea of holding a Club fundraising event with both badminton and pickleball players in the Spring. She will also continue to develop the sheet for Members on etiquette. It was suggested it be titled Club Etiquette.

d. Past Board member Eric sent along correspondence from the neighboring church's pastor, wondering who should be contacted. Drew offered to be the contact person with the church.

e. Bob brought forward the topic of Aaron's work at the Club. The cleaning/upkeep tasks he does demand more of his time than what was initially suggested. After discussion around the table it was decided Aaron would be paid the hours he works. He will need to submit a timesheet to Dana.

Date of Next Meeting- Tuesday, January 13th at 7:00 p.m. at WBC.

A motion was made by Sheila to adjourn the meeting, seconded by Carol. All approve, motion carried. The meeting closed at 8:45.

Minutes submitted by Nancy Shaw.