

WOODSTOCK BADMINTON CLUB
BOARD MEETING MINUTES
February 10, 2014
310 Hunter Street
7:00 p.m.

Welcome- Drew called the meeting to order at 7:04.

Present- Carol Bossenberry, Wendy Clements, Kevin Cougler, Drew Fallowfield, Nancy Shaw, Bob Trowhill, Dana Wells, Russell Yeung.

Regrets- Marg Johnson, Miranda Rowntree, Sheila Wright

Review and acceptance of previous Board Minutes from January 13, 2015:

The Meeting Minutes from January 13, 2015 were reviewed. Bob wished to replace the last paragraph of his Youth Director Report starting with "Bob added there are...." with: "Fifteen teams or thirty people, with nineteen being junior members, played in the Saturday Morning Fun Tournament with the team Fozan Khawaja and Ravi Doboriya being the victors. Everyone had a fun time and hopefully everyone had the chance to use their new skills learned from the lessons."

Wendy made a Motion to accept these revised Minutes, seconded by Carol. All approved, Motion carried.

1. President's Message- as submitted by Drew

Court lighting - the electricians will be in the club on Tuesday and Wednesday of this week to install all of the new court lighting as well as get rid of all of the old bulbs from the basement. There will be limited interruption to play during the day with 2-3 courts remaining open at any given time. I have asked Nancy to send an email out to all members to let them know and asked Miranda to put a note on the website as well.

Other Business:

Fanshawe College - Charmaine Bragg of Fanshawe College approached me about offering a 2 day Pickleball 101 course. The anticipated time that this would happen is over two Saturday's in May with the exact dates and time to be determined. The cap for registration into their program would be 16 people. Fanshawe would also be looking to the WBC to provide entry level instruction to the game of Pickleball. At this time the logistics of when are still being worked out as well as who will provide the instruction. An update on this matter will be given at the March meeting.

Drew added that discussions continue to work out the details with Fanshawe staff.

Carol made a Motion to accept this Report, seconded by Kevin. All approved, the Motion carried.

2. Vice President's Message- as submitted by Russell

I would like to start off by saying thank you Dana for finding a solution for the cash drawer. Good job.

Club Insurance Renewal

Was in contact with Katie Commisso to clarify coverage from damage by renter. Wanted this clarified before we present a lease in case we need to specify some form of insurance in the lease. Katie assured us that any damage such as fire, etc will be covered under the existing plan, subject to any exclusions that are existing in the current plan.

Bill Parkes High School Tournament

Talked to Penny about running the tournament. She talked to Sharon and was assured that Sharon will be available to run it this year. However, this may be the last year that Sharon will be doing it. She will be showing Penny the ropes this year so that Penny will be able to do the draws in the future. I told Penny that we will try to get her some help. We need to be able to take this over if needed in the future.

We need people who will be willing to participate in running this tournament in the future to sit in on the draw table this year. We will also need volunteers to look after the kitchen. I have no objection to hiring the girls to look after part of the time if we need it.

I plan to get the school/teacher contacts from Penny after the tournament so that we can take over the promotion in the future.

Club Calendar

I will maintain the website calendar. I put up a cork board beside the display case and I have 2 months of the calendar printed and displayed on the board. If there are any changes or additions that need to be made, please email me and I will make the changes. Please do not write on the calendar. The point is to try and make this neat and more legible.

Club Rental

Took a rental on April 26, 1:30 to 10 pm from Lynda and Bill Rowell. Paperwork is in the binder. Calendar updated to reflect this. I will meet with them that Sunday as I will be at the club that morning and will close up when they are done.

Promotions

Has anyone got back to Scott Revell about upgrading the membership? I think the last

suggestion was to allow the upgrade this year. Can we set up a time for the committee to meet to look at this moving forward?

Russell added that he has printed up a new Club Calendar which is posted on the wall next to the display case. Two months are displayed, and attention was drawn to the fact the Bill Parkes Memorial Tournament is scheduled for March 27-29 and volunteers are needed. It is already posted on the web site; Nancy will send out an all Member e-mail.

A comment was made that this new Club Calendar is difficult to read.

It was noted that Scott Revell's membership has been upgraded.

Wendy made a Motion to accept Russell's Report, seconded by Carol. All approved, Motion carried.

3. Past- President's Message- Kevin stated there is no Report at this time.

4. Treasurer's Report

Wendy circulated copies of the Financials which were updated to now include a line for Payroll . The handouts included:

Account Reconciliation Summary Report 01/01/2015 to 31/01/15 Statement End Date (\$24,363.86),

Reconciliation Transactions Detail Report 01/01/15 to 31/01/15

Balance Sheet 31/01/15 (\$320,545.00),

Comparative Income Statement for 01/01/15 to 31/01/15 vs 01/06/14 to 31/01/15

Comparative Income Statement for 01/01/14 to 31/01/14 vs 01/01/15 to 31/01/15

Kevin asked for a printout of last year's YTD by month vs this year's YTD to end of current month.

Nancy made a Motion to accept Wendy's Report, seconded by Kevin. All approve, Motion carried.

5. Membership Director's Report

Carol advised the current Membership is at 140. Membership Lists were distributed to those interested. Carol brought forward a question about subsidizing memberships. It was decided this and other related issues should be dealt with by a subcommittee chaired by Drew.

A Motion was made by Wendy to accept the Report, seconded by Bob. All approved, Motion carried.

6. Maintenance Director's Report- as submitted by Dana

1. Installed a new safe to handle the cash drawer and lockbox key. Adds more security for the Club as well as secures the cash in the cash register when the Club is unattended. Also found some "extra" cash behind the old drop safe when installing the new safe.

2. The drop safe has been secured so it will take a lot of effort if someone wanted to take off with one of our safes.
3. New paper towel holder has been installed in the kitchen.
4. New keys have been cut to give the board access to the office without having to go through the lock box.
5. The new lights will be installed this coming week! Thanks Drew. We will also dispose of the old bulbs downstairs.

Dana added that Aaron now has an office key so he has full access to the building for cleaning.

A Fire and Safety company from Tillsonburg inspected the building and suggested three additional fire extinguishers, new batteries in the fire Exit signs, all of which have been looked after.

Dana also reported the upgraded lighting on the courts is underway.

Carol made a Motion to accept this Report, seconded by Wendy. All approved, Motion carried.

7. Junior Program Director's Report- as submitted by Bob

Things are humming along smoothly for the Youth Program which is now operating with 33 active members. This is a large improvement from two seasons ago when the club was down to only three active members in the Youth Program. Currently, I am pursuing more inquiries with the hopes of expanding the program further. This is, in a large part, due to the new membership structure introduced two seasons ago that allows us to sell annual memberships at any time during the season.

The Saturday morning lessons have begun to be quite a handful with a possible 52 participants. Most Saturday mornings see between 25 and 30 people attending with an approximate 55% being junior members. A huge **THANK YOU** to Kevin Cougler for assisting us with our lessons. With Kevin's help we are able to keep more of the attendees engaged as well as utilizing his expertise and experience in the sport to further their knowledge of the game.

Saturday February 14th is slated to be our second fun tournament of the season. Since Saj is away the weekend of the 14th we did an informal poll of the Saturday morning lesson group and an overwhelming majority chose to request another fun tournament. Dubbed the Valentine's Day tournament, I am hoping to muster as much enthusiasm as the previous tournament held in January with 15 teams or 30 people attending. To date I have 18 people registered to play.

It is with regret that I inform the board that I will not be seeking re-election for the upcoming season. I trust that this notice will give enough time for someone that might be interested in the position to come forward and understand what is involved in the day to day operations of the Youth Program.

Bob added he was very pleased with the good turnout for the tournament held this past weekend.

Wendy made a Motion to accept Bob's report, seconded by Nancy. All approved, Motion carried.

Added to the Junior Program Report from Kevin-

It has been my pleasure to work with Bob and Saj on Saturday mornings.

I have also been working with the Woodstock Christian school who are coming Wednesday afternoons for just over an hour. The kids are great to work with and there are usually about 12 of them.

Next week I will begin working with Algonquin Public School & East Oxford Public School as time allows at their locations as a means of continuing to drive interest with the junior program.

Dana made a Motion to accept this Report, seconded by Carol. All approved, Motion carried.

8. Publicity Director's Report as submitted by Marg

We are registered at the Rec and Leisure Fair at Cowan Park on Sunday March 1st. Volunteers are needed to promote badminton and pickleball.

Monday, March 30th is an Health and Fitness Expo at the Southgate Centre. We are registered there also.

Saturday, May 9th is our 2nd Annual Pickleball Tournament for the Ronald McDonald House. Planning begun for this fun tournament entitled "Pickleball and Pies" has begun.

Saturday, May 30th, Doors Open Woodstock runs from 10-5:00 p.m. We need volunteers to demonstrate badminton and pickleball, give tours, hand out brochures and answer questions.

Review and Approval of this Report was deferred until next Meeting.

A suggestion was made that PR submissions be made to the Oxford Review and FM 101 which both offer this service for free.

9. Other Business- no other business was brought forward.

10. Next Meeting- March 10, 2015

A Motion was made by Dana to adjourn the meeting, seconded by Kevin. All approved, Motion passed. The meeting closed at 7:54.

Minutes submitted by Nancy Shaw