

WOODSTOCK BADMINTON CLUB
BOARD MEETING MINUTES
April 14, 2015

Welcome: Drew called the meeting to order and welcomed everyone at 7:05

Present: Wendy Clements, Drew Fallowfield, Miranda Rowntree, Nancy Shaw, Bob Trowhill, Dana Wells, Russell Yeung

Regrets: Carol Bossenberry, Kevin Cougler, Marg Johnson

Not Present: Sheila Wright

Review of last Board Meeting Minutes from March 10, 2015:

Nancy requested the heading be changed to read "BOARD MEETING MINUTES."
Dana made a Motion to approve, seconded by Wendy, all agreed, Motion passed.

1. President's Message

Drew thanked Russell for chairing the last meeting in his absence.

2. Past-President's Message - deferred

3. Vice-President's Message - as submitted by Russell

As we discussed over emails, the request to set aside a pickleball session on Wednesday mornings has been rejected. A notice announcing that a pickleball session is being started for that time was posted on the glass by the door to the courts. I have taken that posting down. For one, it is not a sanctioned event. If they wish to solicit others to play at that time, they should do so privately. Secondly, members should not arbitrarily post announcements at the club without first consulting with the board.

I have always had concerns regarding pickleball playing beside badminton. To me it is downright dangerous if a ball scoots into a badminton court. If someone steps on it, they will be toast. We need to address these issues if we will have the possibility of both being played at the same time. Obviously it is not an issue during scheduled sessions but what happens during off hours?

We had one rental on April 3 and there will be another on the 26th. The session with the Canadian Mental Health did not happen as they did not have enough participants. The request from WCI to hold their tournament has had no feedback after I said that the time is not available without first having approval from the board.

I have put in a computer in the office. Eventually we will get whatever software is needed installed and this way something will always be available. I hope to have the software for the security system installed. Not sure if there is anything with the security camera that

allows access from a computer. Eventually we can see about the possibility of being able to remote to the computer from outside.

Russell spoke further on his liability concerns when both badminton and Pickleball players use the courts. It is recognized greater use of the court will increase over time which this Board wants to encourage. But this should be balanced by leaving open free times to insure others have court access too.

Discussion ensued on how to: a.) encourage court usage by all members b.) ensure safe use of the courts c.) using a fair approval process of which all Members are aware. Drew noted a working schedule is currently in place and this could be something the next Board of Directors consider.

Russell donated a PC for office use and the process is underway to transfer programs from the club laptop to the PC. This allows greater program access to Board Members.

Dana made a Motion to accept Russell's Report, seconded by Miranda. All approved, Motion was passed.

4. Treasurer's Report

Wendy circulated copies of:

Comparative Income Statement 01/03/2015 to 27/03/2015 vs 01/06/2014 to 27/03/2015
Comparative Income Statement 01/03/2014 to 27/03/2014 vs 01/03/2015 to 27/03/2015
Comparative Income Statement 01/06/2013 to 27/03/2014 vs 01/06/2014 to 27/03/2015
Reconciliation Transaction Detail Report 01/03/2015 to 31/03/2015
Balance Sheet as at 27/03/2015 (\$309,206.29)

Wendy noted over the last few months there have been many expenses for lighting, birds (which now cost 20% more), court lights. The rebate for the new lights should arrive soon.

Communication with WOBA regarding the payment of WBC's affiliation fees has proven frustrating over the last several months. There is a lack of clarity about receipt of our cheque(s). Wendy continues to work hard to rectify the situation.

As a Club fundraiser the Bill Parkes' Memorial Tournament remains an important source of revenue. There were the usual tournament costs but registration fees raised almost \$1700.00, with more to come. Thank you to Bob for use of a high quality pizza oven at the tournament which helped improve pizza sales.

Drew noted Community Employment Services has made an unexpected \$2,000.00 donation. Russell made a Motion to accept this Report, seconded by Nancy. All in favor, Motion was passed.

5. Fundraising Director Report - as submitted by Miranda

A dinner and dance is being planned for Saturday June 27th to be held at South Gate Centre. I met with Felise Jones and they are going to give us a break on the rental fee for the large hall and cafe area of \$65/hr (opposed to \$75/hr). The maximum seating capacity with a dance floor is 175 people. I spoke with Patrick McMahon, the chef, and he suggested the following menu. It would normally cost \$20 per person, but he said they'd do it for \$15. Menu: Coleslaw, Mashed Potatoes, Oven Roasted Cauliflower, Apple & Cranberry braised Pork Tenderloin and Assorted Pies.

I obtained two quotes for DJ services. One came in at approx. \$650 and the other at \$450 (based on 5 hours, including 1 hour of live entertainment).

When holding an event at South Gate, the bar receives all the profits from alcohol sales. We are free to set up tables for raffle items, door prizes etc and can have games (such as crown & anchor). A sub-committee meeting will need to be held very soon to discuss details. I will prepare a letter to send out to our membership asking for donations or if anyone has contacts for prizes. Other costs include bartenders (\$13/hr x 2).

Miranda offered figures to show possible event costs if held at Southgate Seniors' Centre. Discussion followed on timing of the event, costs vs benefit, other possible venues, etc. There was the consideration of linking this event with our Open House in the Fall. It was decided the tentative date for the end of May be delayed until after the summer when people are refreshed and ready to renew their badminton/pickleball activities.

Wendy made a Motion to accept Miranda's Report, seconded by Dana. All approved, Motion was passed.

6. Membership Director Report -as submitted by Carol

I have attached excel files of the latest membership list which you could share with whomever needs the file - just a couple of additions since the last one.

I need to get some information on the newest member but have sent her the welcome letter and notified the 2 overdue members at the top of the list.

Current membership as of April 7th is 147.

I wanted to thank the people who assisted in the kitchen for the Bill Parkes Tournament. I helped Bruce Shaw on Friday afternoon and Bob on Sunday. I think Wendy, Russell, and Nancy and there may have been others were around on the weekend. Having the paid staff was a help on Friday eve. It would have been more helpful if a schedule had been drawn up or someone was in charge of the volunteers. Penny & Sharon were grateful that they didn't have any responsibility for the sales.

I attended the Health U Expo at South Gate on March 30th and put up the banner, ran some u-tube video on my laptop and just had a few of pamphlets to hand out. It went well although I wasn't mobbed like the booths who had draws or freebies I did have a couple of longer talks with people who are really interested in playing both badminton & pickleball. I reminded South Gate members that they could play once a week and they had to wear

their name tags. I even promoted the Fanshawe College Pickleball course.

Copies of the current Membership were made available by Wendy. Carol's Report was read but not discussed; a Motion to accept was deferred.

7. Maintenance Director Report - as submitted by Dana

Not much to report this month. Drew will report on the repairs to the eaves outside. The timer for the heater in the courts has been replaced with a push button timer that allows a maximum of one hour and smaller time increments. Two of the new lights in the court have burned out already, was hoping they would last longer.

Dana continues to work to replace the sets of lights/ballast which are not working. Drew added the evestroughs in both the front and back of the building have been removed. Those in the front were repaired but due to their design, require a more detailed repair. Next steps will be deferred for consideration by the next Board of Directors. Russell made a Motion to accept Dana's Report, seconded by Wendy. All approved, Motion passed.

8. Youth Director Report - as submitted by Bob

March was a very busy month for the Youth Program with the schools starting their badminton programs. This season nine additional kids found their way to the club to try out our lessons with three purchasing an annual membership, bringing the Youth Program count to 36 kids. The Bill Parkes Memorial Tournament brought an end to the month with our club's juniors making what can only be described as a smashing success. Eleven of our kids signed up for the tournament of over 150 participants with six of them taking top honors in one or more event. Hard to believe that there were years in the recent past that our club was not represented in this event. Congratulations to all of the participants! I can't begin to describe how proud I am of them! The unofficial club achievements are as follows:

Evan Falardeau	#1 Senior Boy Singles (Gold)
Isabel Simmons	#1 Senior Girls Singles (Gold)
Alex Jarocki	#2 Senior Boys Singles (Silver)
Mackenzie Truscott Bergen	#1 Junior Boys Singles (Gold)
Aaron Trowhill	#2 Junior Boys Singles (Silver)
Evan Falardeau & Partner	#1 Senior Boys Doubles (Gold)
Alex Jarocki & Dylan MacLaren	#3 Senior Boys Doubles (Bronze)
Mackenzie Truscott Bergen & Aaron Trowhill	#1 Junior Boys Doubles (Gold)

I would like to extend a hearty **THANK YOU** to those people that took time out of your weekend to make this year's Bill Parkes Tournament a success and to those that assisted in

preparing for the event. Things ran smoothly for all three days with the participants all appearing to have a safe and fun time. A number of items should be discussed at board level in an effort to continue to improve the efficiency of this event as well as distribute the work load amongst a larger group of volunteers.

April will see the end of the Wednesday evening lessons with the last session being held Wednesday April 29. The last Saturday morning lesson of the season will be May 2.

Kevin Cougler has shared an ambitious initiative, that is currently in the planning stages, for an elementary school tournament to be held mid May. Last year was the first elementary tournament to be held at the club for a good number of years and was a tremendous success. I'm sure that Kevin will share the details as they become available. I am also sure that Kevin would welcome any assistance that may be available for the days of the tournament.

Bob added there are 37 in the Youth Program, and he agreed to send along pictures and a brief write up on the Parkes' Tournament participants to Marg for the newsletter and to Miranda for the website.

Nancy made a Motion to accept Bob's Report, seconded by Dana. All approved, Motion was passed.

9. Director of Publicity Report - deferred

10. Tournament Director Report – deferred. It is understood the roster for our May 9th Ronald McDonald Pickleball tournament is full with 64 participants signed up.

11. Other Business

Wendy noted the **AGM** will be coming up in two months, some planning should be undertaken. Motions by Members need to be submitted 21 days prior to the meeting. Discussion followed on possible dates. June 23rd at 7:00 p.m. were decided as the time and date. Motions will be accepted up until June 2, 2015; none will be accepted after that date. This will be promoted to Members by Miranda via the website, Marg via the newsletter and Nancy via e-mail.

Bob brought forth his concerns about **how Board positions are filled**. He has a possible candidate for a specific position and would like the Board to examine how this can occur. It was agreed this could be presented as a Motion at the **AGM**.

Drew shared positive feedback from his **rental of the Club** for his child's birthday party. Club-related goodie bag items and activities were a real hit; the setting and experiences were very well received by both the adults and the children. It was agreed this would be a worthwhile project to look at how to promote our Club as a venue for children's birthday parties.

12. Next Meeting- date set for May 12, 2015 at 7:00 p.m.

A Motion to adjourn was made by Wendy, seconded by Bob. All approved, Motion passed.
The meeting closed at 8:35 p.m.

Submitted by Nancy Shaw