

**WOODSTOCK BADMINTON CLUB  
BOARD OF DIRECTORS  
MEETING MINUTES  
November 11, 2014  
Woodstock Badminton Club**

Welcome: Drew offered a warm welcome and called the meeting to order at 7:07.

Present: Carol Bossenberry, Wendy Clements, Drew Fallowfield, Marg Johnson, Alice Longfield, Miranda Rowntree, Nancy Shaw, Bob Trowhill, Dana Wells

Regrets: Kevin Cougler, Sheila Wright

**Review and Approval of Minutes from October 14, 2014:**

Nancy requested deletion of "Ron Cougler" and "Drew Fallowfield" under those Present.

Wendy made a motion to accept these revised Minutes, seconded by Carol, all approved. Motion carried.

Nancy will send out the Agenda prior to meetings.

**1. President's Report**

Drew advised he is drawing up the posting for the position of Vice President. This will require a Special General Meeting. Discussion followed on the best date.

It was decided this Meeting will be held just prior to the next Board Meeting on December 9, 2014 at 6:30. Notice of this Meeting is to be posted by November 14<sup>th</sup>. The closing date for nominees will be December 5<sup>th</sup>. Hardcopies will be posted in the Club and mailed to those without e-mail. This will be added to the WBC website also.

**2. Past President's Report**

Deferred

**3. Treasurer's Report**

Wendy sent out the Financial Statements prior to this meeting: the Balance Sheet as of 30/10/14, the Comparative Income Statement for October 2014 vs October 2013, and a Comparative Income Statement for 01/10/14 - 31/10/14 vs 01/06/14 - 31/10/14 and the Account Reconciliation Summary report 01/10/2014 to 31/10/14 Statement End Date which showed \$19,973.58.

Motion to accept this report was made by Carol, seconded by Nancy. All approved, motion passed.

#### **4. Membership Director's Report**

Carol reports as of yesterday, there were 130 paid members. Many have renewed the memberships recently. She will send out reminders to those overdue or coming up. Wendy made a motion to accept this report, seconded by Alice. All approved, motion passed.

#### **5. Publicity Director's Report**

Marg handed out her November 11, 2014 Report:

- Attended the Successful Aging Expo in Ingersoll for guests ages 50+ on October 25<sup>th</sup>. Over 200 brochures and passes were handed out. Lots of people were interested in the Pickleball video that played continually.
- From the expo, we had 3 people come and enjoy our facility and try their hand at pickleball.
- We have registered for the Woodstock Recreation and Leisure Fair on Sunday March 1, 2015 at Cowan Park.
- Newsletter submissions- please send to Marg at [mamamarg3@hotmail.com](mailto:mamamarg3@hotmail.com) by the 15<sup>th</sup> of each month.

On November 3<sup>rd</sup> and 4<sup>th</sup> Alzheimer Society Coffee Break fundraisers were held which collected \$187.00. Thanks to Marg for her efforts.

Marg asked for more participation from Board Members and the general members with publicity efforts/events. She will draw up a request to members for help at the Rec and Leisure Fair in March.

Carol made a motion to accept Marg's report, seconded by Alice. Approved by all, motion passed.

#### **6. House Director's Report**

Alice has placed an order for 120 green indoor pickleballs at \$1.59 each. Alice asked that items needed for the House be written down on the sheet she has provided and posted on the side of the cooler. That is the best way for her to keep track of items needed.

Nancy asked about a few finishing touches for the club: a few decorations/mirror over the bathroom sink and a window box in the kitchen for a few flowers. Drew has a piece of material he can insert in the window well. Marg has flowers she can contribute. Carol made a motion to accept this report, seconded by Bob. All approved, motion carried.

#### **7. Junior Program Director's Report**

Bob is pleased to report there are about 22 new members coming out on Wednesdays. And last Saturday morning there were about 24 participants.

Motion made by Miranda to accept this report, seconded by Alice. All approved, motion passed.

## **8. Fundraising Director's Report**

Miranda has picked up several hundred Barr's Chocolate Covered Mintie Bars as our fundraiser. She is pleased with this product and circulated yummy samples. The whole Board is encouraged to promote this great effort. Postings are set up around the club and on the website. Marg will add to our newsletter. Miranda will have a sign up sheet to keep track of sales.

Marg made a motion to accept this report, seconded by Dana. All approved, motion passed.

## **9. Maintenance Director's Report**

Dana reports the water fountain has now been installed and is working well. Many members are happy to see this in place.

Dana circulated a draft Cleaning Duty Job Description (attached). Discussion followed. On weekends, Aaron with his father Bob typically spend several hours cleaning at the Club. It was realized a better understanding of the extent of cleaning/upkeep and the time required is needed. Dana will follow up with Aaron.

Carol made a motion to accept this report, seconded by Alice. All agreed, motion approved.

## **10. Tournament Director's Report**

Drew advised that Sheila has stepped down from this position. He is willing to stand in at this time, with special attention to the upcoming Masters' Tournament. He will connect with Bill and Bill to learn the cut off date for registration. Numbers to date are unknown.

Another big tournament is the Bill Parks Memorial Tournament held in March. Penny and her sister Sharon will continue to organize and run this event.

Nancy made a motion to accept this report, seconded b Miranda. All approved, motion passed.

## **11. Other Business**

Drew brought up discussion on the time limited Hydro rebate for higher efficiency court fixtures and light bulbs which expires at the end of the year. This would cost about \$4100.00. The rebate would be for \$1200.00 with an annual saving of \$900.

Bob wondered if we had checked into the option of LED lights.

Drew will check into the options and follow-up with the Board. If a decision is needed before the next Board meeting he will send out e-mails to the Board.

Wendy stated her displeasure of coming into the kitchen to see dirty dishes, etc. from earlier users. It is understood all Members need to respect our facility and our peers.

Miranda inquired about a response to the "Badminton Direct" presentation at the last meeting. A suggestion was made to connect with the Kitchener/Waterloo Club as to

their experience with this organization. The supplier Victor will be contacted as to how to keep our display case full in the meanwhile.

**Date of Next Meeting- Tuesday, December 9th at 7:00 p.m. at WBC.**

**Prior to that at 6:30pm there will be a Special General Meeting.**

A motion was made by Wendy to adjourn the meeting, seconded by Carol. The meeting closed at 9:00p.m.

Minutes submitted by Nancy Shaw.