

WOODSTOCK BADMINTON CLUB
BOARD MEETING MINUTES
May 13, 2014
Woodstock Badminton Club

Welcome: Kevin offered a warm welcome and called the meeting to order at 7:10.

Present: Wendy Clements, Kevin Cougler, Ron Cougler, Drew Fallowfield, Darlene Hull, Nancy Shaw, Bob Trowhill

Regrets: Dave Truscott, Eric Kendall, Carol Bossenberry

Not Present: Adam Clark

Additions to Agenda- none

Approval of Minutes from April 8, 2014:

Under Item 8. Publicity a correction to read: "a week of free play the third week of September."

Nancy explained that in the Minutes under Item 4. Governance, the approved Motions were to be attached. Upon further discussion with the President, it was decided these Motions need to be imbedded in the Minutes. The Minutes of April 8th will be so revised. Ron made a motion to postpone approval until the revised Minutes can be reviewed, seconded by Drew. All approved, motion passed.

1. President Report

Pass. (Items such as the Trillium Grant, summer programs will be covered within the reports below)

2. Vice-President Report-deferred

Waivers and Releases Webinar

3. Treasurer/ Finance Report

Ron circulated paper copies of the Financial Statements. The Balance Sheet as of 30/04/14, the Comparative Income Statements and the Bank Reconciliation as of April 30, 2014 (\$16,309.25) were reviewed. An accounting error by RBC re: Line of Credit was

noted. Ron observed despite recent spending the WBC financial picture remains in good shape. The recent Pickleball Tournament for Ronald McDonald house brought in over \$4000. And, the Trillium Foundation Grant cheque was finally delivered yesterday. Outside renovations are to begin immediately. Kevin made a motion to approve Ron's report. Seconded by Darlene, all approved, motion passed.

4. Governance

Review of draft Documents continues. All documents had been circulated earlier, including changes to the Constitution:

2.0. the addition of the term "Pickleball" in Mission Statement

7.0.a. Board of Directors Executive positions- addition of the position of **Past Chair** with duties to:

provide expert advise/experience on subjects under discussion by the Board
offer assistance to any officer of or Board member with any task required for the welfare of the club

7.0.i. addition of role of a **Pickleball Coordinator** who:

coordinates pickleball activities within the Club, may sit on the Board of Directors as an ex-officio (non-voting) member of the Board, at any regular Board meeting.

Change in By-Laws:

Under Membership Fee Categories Item 3. addition of **Honorary Member**:

The Board may declare someone as an Honorary Member for a period of one year, with no requirement to pay a Social Member fee. An Honorary Member may be declared eligible to run for a Board position if a resolution to that effect is approved by a majority vote as a regular Board meeting

Revision to Duties of Secretary, Publicity/Social Director, Maintenance Director, Tournament Director, Membership Director were previously circulated.

Ron noted this would be the final version of the Governance Documents prior to the AGM. He moved to have this report approved, seconded by Bob. Approved by all, motion accepted.

5. House

Drew brought in supplies for the recent tournament. New safety goggles needed, especially the midsize for Juniors. Drew and Nancy had looked into purchasing Club t-shirts. The stylized ones with collars cost more than printed cotton t-shirts; a variety of sizes, colors and designs are available. Drew will follow-up with his contact. Darlene moved to accept Drew's report, seconded by Nancy. All approved, motion accepted.

6. Juniors

Bob reports the regular season for Juniors is now wrapped up for the summer. On April 29th and 30th a successful two day Fun Tournament for Juniors organized with 3 public schools by Kevin was held. Approximately 40 students attended each afternoon. Darlene Hull, Carol Bossenberry, Ron Cougler and Bruce Shaw volunteered to help organize and award medals. Everyone enjoyed the event.

Kevin spoke of a new Junior program he has been working on for June, July and August. Flyers have been distributed to local schools and several WBC members have volunteered to assist. There will be designated time slots starting with Friday nights. The hope is to have about 20 students. While the focus is on fun, Kevin plans to bring in high level players for demonstrations. Discussion followed on these time slots and how to work with the summer schedule for badminton and pickleball players. The summer schedule will be:

June

Sunday- 9-noon: badminton- all ages

Monday- 1-3p.m. badminton 7-9p.m pickleball

Tuesday-1-3p.m. pickleball 7-9:30p.m. adult badminton

Wednesday- 10-noon badminton

Thursday- 1-3p.m. badminton 7-9p.m. badminton

Friday-10-noon pickleball 6-7:30p.m. Juniors

July & August

The schedule is the same except for the addition of the Junior program on Tuesdays and Thursdays 9-noon.

Motion made by Ron to accept this report, seconded by Drew. All approved, motion accepted.

7. Maintenance

Bob reports his son Aaron is busy in his role of cleaning and maintenance of the Club. Some tasks are more difficult than they need to be. He felt it would be beneficial to have a water tap installed on the main level for floor washing.

Nancy added it would be nice to also have outside water access for gardening purposes.

Bob noted the basement clutter needs to be removed. Bob will help Aaron sort recycled materials.

Kevin noted supervised members of WDDS are available to assist with Maintenance duties. Board members felt this would be a good link with the community. Kevin will follow-up. A motion was made by Drew to accept this report, seconded by Darlene. All approved, motion accepted.

8. Membership

Wendy reported new memberships have slowed down, as expected, but there still are individuals signing up. Motion to accept Wendy's report was made by Drew, seconded by Nancy. All approved, motion passed.

9. Publicity

Discussion occurred on upcoming public events and a timetable for the traditional free week of play, an Open House and a Registration Day for Juniors. An early date for Junior registration was felt to be desirable, so **Saturday June 21st** was picked. **Saturday September 13th** will be our Open House, followed by the week of free play from the 14th-21st. Publicity for these events was discussed including media coverage which Ron will consider.

10. Tournaments

The May 10th Ronald McDonald Pickleball Fun Tournament went over very well with rave reviews received from participants. This was the first Pickleball tournament ever held here. There was a full complement of players from far and wide; they praised the punctuality of the games and the overall organization. In total over \$4000 was collected. This Board recognizes a job well done by Marg Johnson. It is hoped this will be held again next year.

11. Fundraising

deferred

12. Other Business

Ron spoke again about advertising in "What's On Woodstock" magazine and the cost of an inside ad vs. an ad on the back of the magazine. We would need to buy space for the September issue to promote our events. It was felt the full page add on the back is most desirable. Ron will follow-up.

Darlene reported cash continues to be left on the kitchen counter. \$40.00 was recently left despite the Board's written request to not do so. Nancy will issue another "Keeping Track of Daily Cash Receipts" sheet, highlight in red and tape to kitchen counter.

Kevin advised the Board the elite badminton player Keith Priestman has set up an on-line pro shop which the Club could possibly use. This arrangement would reduce issues of restocking, finding suppliers, etc. This will be considered for the future.

Date of Next Meeting- Tuesday, June 17th. This will be our Annual General Meeting.

A motion was made by Nancy to adjourn the meeting, seconded by Wendy. The meeting was closed at 8:35.

Minutes submitted by Nancy Shaw.