

WOODSTOCK BADMINTON CLUB
BOARD MEETING Minutes
February 11, 2013
Woodstock Badminton Club

Welcome: Kevin called the meeting to order at 7:10.

All Present: Carol Bossenberry, Adam Clark, Wendy Clements, Kevin Cougler, Ron Cougler, Drew Fallowfield, Darlene Hull, Eric Kendall, Nancy Shaw, Bob Trowhill, Dave Truscott

1. Review of the Minutes from January 11, 2014

Minutes were accepted as written. Motion to approve was made by Carol, seconded by Eric. All approved.

2. President's Report

Kevin advised we have yet to hear a decision on our Trillium Foundation Grant application but it should be issued shortly.

Kevin has also submitted a new application for an Oxford Community Foundation grant for programs with people with special needs.

3. Treasurer/ Finance Report

Ron circulated the Balance Sheet as of 31/01/14, the Comparative Income Statements and the Bank Reconciliation for January 31, 2014 at \$14,417.48.

Good news is that revenue from membership is up from last year.

Our Line of Credit is in place, not yet used.

A GIC was cashed in February 3rd, another is coming due February 18th.

A new quote for insurance is lower than expected at \$3731.00.

Eric made a motion to accept this report, seconded by Carol. All approved, carried.

4. Governance

Ron drew the Board's attention to the Governance Committee Report previously circulated. This Report includes revisions to the Constitution, Bylaws and

Policies. An effort was made to refresh and streamline the documents. He will circulate an electronic version and asked for feedback from Board Members. Since this material will be presented at the AGM in June, members were reminded that time to make any changes is limited.

Eric made the motion to accept this report, seconded by Carol, all approved; carried.

5. House/Renovations

Drew stated he is ordering more supplies, especially for the upcoming tournaments. A new court clock, a bathroom mirror and equipment for the kitchen have been purchased. Discussion on having extra nets: there is one an extra net; it is used but is in good condition.

Renovations to the front hallway are to start very soon. There will be periods when access to the hallway is limited, but the workmen will make an effort to avoid the busier times.

Nancy made a motion to accept this report, seconded by Bob. All approved, carried.

6. Juniors

Bob forwarded a concern voiced by a member about the unauthorized use of the upstairs rental area. The Board was unaware of this situation. Concerns were voiced about liability, legality, etc. Dave suggested immediate steps are appropriate and necessary. Kevin, Dave and Eric will prepare a lease agreement and follow up with the tenant.

Bob then brought forward a proposal from a university student about having a summer badminton camp at WBC. The Board felt further discussion is required but overall see this as a positive venture.

Motion made: "Robert Trowhill, Youth Director puts forth a motion to investigate the feasibility of operating a summer camp for two weeks during the school summer vacation time. The Badminton Club Board of Directors understands that there are hurdles to overcome but agree in principle that such a program is possible. Specific information will be presented at a later general meeting and at such time the Board of Directors may agree or disagree to proceed with said program." This motion was seconded by Dave, approved and carried.

7. Maintenance

Eric reported a representative from Ontario Hydro and a local electrician visited the facility to make recommendations on court lighting. The current light bulbs are being phased out and will be harder to replace. There is a time-limited rebate available to have a retrofit. A motion to accept Eric's report was made by Carol, seconded by Darlene. All approved, motion carried.

8. Membership

Wendy circulated two membership lists: one in alphabetical order, one by renewal date. Our membership continues to grow, with several families recently signing up.

9. Publicity

Carol identified upcoming events:

March 2nd- Recreation and Leisure Fair at Cowan Park. WBC will be represented by Ron and Jack.

May 10th- "Friendly Play" Pickleball Tournament for Ronald McDonald House. Member Marg Johnson is leading this event. **Next planning meeting is Monday February 24th at 6 p.m. at the Club.**

On March 24th, Carol and Darlene will represent the WBC at the Best for U Health Fair at Southgate.

It was noted the "What's On Woodstock" magazine is a good venue for advertizing events.

Ron has released the Newsletter for February; hard copies are available at the Club. Nancy has sent e-copies to members with e-mail addresses.

Motion to accept Carol's report was made by Ron, seconded by Darlene. Approved and carried.

10. Tournaments

Issues related to Member/Board management of tournaments were discussed. It was agreed communication and teamwork could and should be improved. The Board agreed to provide more support to the Tournament Director. One first step: our newsletter will be used to promote the role and responsibilities of the Tournament Director.

Last week the Pickleball players organized their own mixed and doubles play for their in-house tournament; singles will be played soon.

The Monday/Thursday badminton players organized their own in-house Round Robin fun tournament over the last two weeks. There was a very good turnout for this event; everyone enjoyed themselves. Darlene is tabulating the results.

11. Other Business

Wendy raised concerns about the documentation and storage of visitor/ other fees. Loose change has been found on the counter and she needs to keep track of it. Discussion on issues related to use of the till and the safe.

Dave confirmed some money he recently collected was left on the counter. He is willing to bring back to the Board a sample document for easy record-keeping and will work with Wendy to establish an easy process for storage.

Dave brought shared his concerns about damage to our courts, encouraged Members to be vigilant about how they are used. He felt conversations he's had last week with visitors about taking care on the courts were well received.

Darlene reminded the Board on February 22, 2014 from 9 a.m.-4 p.m. the Church of the Epiphany is hosting a free Health and Wellness Seminar. Kevin has kindly made donations for door prizes on behalf of the WBC.

A motion to adjourn the meeting was made by Dave, seconded by Drew at 9:20p.m. All approved, motion carried.

Date of Next Meeting: Tuesday, March 11, 2014

Minutes submitted by Nancy Shaw